

Initial Tobacco, Nicotine, or Vapor Product License Application (January 2026)

1. Select “New Applications/Requests” from the top menu bar. And, then select “Apply” in the TOBACCO NICOTINE OR VAPOR PRODUCT LICENSE tile.

TEAM KENTUCKY Alcoholic Beverage Control
PUBLIC PROTECTION CABINET

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New Application/Request

NEW LICENSE APPLICATION
Alcohol licenses allow various activities within the alcohol industry, including producing, wholesaling, shipping, retailing, and transporting alcohol. Our system will guide you through the process of applying for your new alcohol license.
[Apply](#)

TEMPORARY LICENSE APPLICATION
Temporary licenses are for events such as fairs and festivals. Our system will guide you through the process of applying for your temporary alcohol license.
[Apply](#)

TRANSFER OF OWNERSHIP APPLICATION
If you would like to update or transfer ownership of your currently licensed entity, or update officers, please submit a transfer of ownership interest application.
[Apply](#)

FREE SAMPLING NOTICE
If you would like to have a sampling event at your licensed premises, please submit a sampling notice.
[Apply](#)

VINTAGE DISTILLED SPIRITS REPORTING
If you have purchased Vintage Distilled Spirits, please provide notification.
[Apply](#)

TRANSFER OF ALCOHOL REQUEST
If you would like to transfer alcohol from your business located in one county to your business located in another county, please submit a transfer of alcohol request. You will receive approval shortly.
[Apply](#)

SHIPMENT REPORTS
Submit your Reports here.
[Submit](#)

AUCTIONEER SPECIAL TEMPORARY AUCTION LICENSE
Auctioneer temporary licenses allows auctioneers to auction alcoholic beverages at the auction events. Our system will guide you through the process of applying your auctioneer temporary alcohol license.
[Apply](#)

TOBACCO, NICOTINE OR VAPOR PRODUCT LICENSE
The tobacco, nicotine or vapor product license allows a business to purchase tobacco, nicotine, and vapor products and sell them to consumers. Our system will guide you through the process of applying for your tobacco, nicotine, and vapor product license.
[Apply](#)

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2. An instructions page will be displayed, providing details on how to apply.

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PUBLIC PROTECTION CABINET

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New Application/Request

TOBACCO, NICOTINE OR VAPOR PRODUCT LICENSE
The tobacco, nicotine or vapor product license allows a business to purchase tobacco, nicotine, and vapor products and sell them to consumers. Our system will guide you through the process of applying for your tobacco, nicotine, and vapor product license.
[Employee Acknowledgment Form](#)
[Sample Picture showing four corners of the interior of the retail space](#)
[Apply](#)

INSTRUCTIONS

General Requirements

- You must be at least 21 years old to apply.
- You must be a U.S. citizen or a corporation, limited liability company, limited partnership, or other legally recognized business entity.

Applications

- If you are purchasing a tobacco, nicotine, or vapor product licensed business, you must advertise your intent to apply for a tobacco, nicotine, or vapor product license(s) in the newspaper of record where the business is located. (See a sample newspaper ad below). Upload the newspaper advertisement to your online application, with the date clearly visible.
- Upload a copy of the organization documents from the KY Secretary of State's Office if you are applying as a corporation, limited liability company, limited partnership, or other legally recognized business entity.
- Upload a copy of the deed, lease or other legal document indicating ownership, control or permission to operate on the premises.
- Contact the Kentucky Revenue Cabinet at (502) 564-3306 to get the Kentucky required tax numbers for the business.
- Contact the Kentucky Business OneStop at (502) 564-5053 to get the Kentucky CBI number for the business.

NO CASH OR PAPER CHECK PAYMENTS ACCEPTED – ALL PAYMENTS MUST BE MADE ONLINE VIA CREDIT, DEBIT OR ACH PAYMENT.

Example of Newspaper Advertisement:

- ABC Company, Inc. d/b/a Your Tobacco Place hereby declares its intention(s) to apply for a tobacco, nicotine, or vapor product license no later than [DATE]. The licensed premises will be located at 123 Only Street, Somewhere, Kentucky, 40000. The owner and president is Sally Smith, 456 Lone Alley, Anywhere, Kentucky, 40001. Any person, association, corporation, or body politic may protest the granting of the license by writing the Department of Alcoholic Beverage Control, 500 Mero Street, Frankfort, Kentucky, 40601, within thirty (30) days of the date of legal publication.

[Continue with Application](#)

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3. At the next screen you will need to select the company and enter the site number for the site you created in Company Details. Once all information is provided select “Next”.
(If you forgot the site number you can select “Don’t Remember Your Site? [Click Here](#)” link.)

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New Application

Please select your company

Select Company *
PICA, LLC

DON'T SEE YOUR COMPANY?
[Add Company](#)

Select a Site*
8865

DBA
Howell Street Market

Dont Remember Your Site? [Click Here](#)

[Next](#)



4. Once you select “>Next” you will need to answer additional questions related to your application. Once completed select “> Next”.

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Company Details Licenses Selected Licenses Verification Documents Affidavit Payment Submission & Status

Company Name DBA
PCA, LLC

COMPANY INFORMATION

Company Name Street Address Country
PCA, LLC 335 W 21st St US
City State Zip
Covington KY 41014

SITE INFORMATION

DBA Site ID Site Address
Howell Street Market 8865 335 W 21st St
Country City State
United States Covington Kentucky
Zip County
41014 Kenton

Owners/Officers

Owner Name	Ownership %	Type	Title	Phone Number	Address	Email	Ownership Type
alexander blust	50		owner	5132263703	1691 Brunnerwood Dr, Cincinnati, OH 45236	alexblust@yahoo.com.invalid	Private
natasha freeman	50		owner	3342246996	335 W 21st St, Covington, KY 41014	nfreeman226@gmail.com.invalid	Private

Does the applicant own the premises to be licensed or have possession of it under a written agreement, such as a lease?*

☒ Yes ☐ No

Upload a legal description of the boundaries of the premises (i.e. drawings, blueprints, a deed, or metes and bounds, etc.) as well as a copy of the deed or written agreement showing the applicant's ownership or possession*

Select files...

Has the applicant or any person listed above ever been licensed to manufacture, sell, or otherwise traffic in tobacco nicotine or vapor products?*

☒ Yes ☐ No

☐ Tobacco nicotine or vapor product manufacturer

☐ Distributor/Wholesaler

☐ Retailer

Will alcohol or cannabis infused beverages be sold at the premises to be licensed?*

☒ Yes ☐ No

☐ Alcohol Products

☐ Cannabis Infused Beverages Products

Are you purchasing, or have you recently purchased this business?*

☐ Yes ☒ No

Conspicuous Signs:

I do hereby swear or affirm, under penalty of perjury, that I am in compliance with **KRS 438.310(2)**. I further affirm that such notice is, or will be, properly displayed in compliance with statutory requirements to inform customers and ensure adherence to laws governing the sale of tobacco, alternative nicotine, and vapor products.

I agree to sign and file this application by electronic means with the Department in compliance with the Kentucky Uniform Electronic Transactions Act contained in **KRS 369.101 to 369.120**. I further understand that the Department is accepting a typed version of my name as my original signature and that I have typed my name below with intent to sign this application.

☐ I understand and agree to the above statement.*

Tobacco Vending Machines:

I do hereby swear or affirm, under penalty of perjury, that I am in compliance with **KRS 438.315(3)**, which requires that any vending machine from which tobacco products, alternative nicotine products, or vapor products are dispensed shall be in the line of sight of the cashier for the retail establishment. I further affirm that all vending machines operated or maintained by this establishment conform to these statutory requirements and are monitored to ensure that the sale of tobacco products, alternative nicotine products, or vapor products dispensed through a vending machine is prohibited to any person under the age of twenty-one (21) years.

I agree to sign and file this affidavit by electronic means with the Department in compliance with the Kentucky Uniform Electronic Transactions Act contained in **KRS 369.101 to 369.120**. I further understand that the Department is accepting a typed version of my name as my original signature and that I have typed my name below with intent to sign this affidavit.

☐ I understand and agree to the above statement.*

- Once on the “Licenses” tab, select the license types you wish to apply for and select “> Next”.

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Company Details Licenses Selected Licenses Verification Documents Affidavit Payment Submission & Status

Product Type	Product Details	Half Year Fee	One Year Fee	Two Year Fee	Transitional Fee
☐ Tobacco, Nicotine, or Vapor Product License	This license allows a business to purchase tobacco, nicotine, and vapor products from wholesalers and sell them at retail to consumers 21 years of age or older.		\$500.00	N/A	N/A
☐ Transitional Tobacco, Nicotine, or Vapor Product License	If you are purchasing a business that is licensed to sell tobacco, nicotine, or vapor products, and you would like the business to continue selling tobacco, nicotine, or vapor products while you await a determination from the department on your application for a Tobacco, Nicotine, or Vapor Product License, this license will allow you to do so for up to ninety (90) days.			N/A	\$60.00

Clear All

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- Next you will see the list of all selected licenses.

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License Type	License Details	Quantity	Amount	
Tobacco, Nicotine, or Vapor Product License	This license allows a business to purchase tobacco, nicotine, and vapor products from wholesalers and sell them at retail to consumers 21 years of age or older.	1	\$500.00	
Transitional Tobacco, Nicotine, or Vapor Product License	If you are purchasing a business that is licensed to sell tobacco, nicotine, or vapor products, and you would like the business to continue selling tobacco, nicotine, or vapor products while you await a determination from the department on your application for a Tobacco, Nicotine, or Vapor Product License, this license will allow you to do so for up to ninety (90) days.	1	\$60.00	

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- The next tab is the “Documents” tab where you will upload any documents required to process your application. In the example below an advertisement is needed. In order to attach click the “Select Files..” button and navigate to the file you wish to upload. Once done select “> Next”.

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Company Details Licenses Selected Licenses Verification Documents Affidavit Payment Submission & Status

DOCUMENTS

Upload the required document as mentioned below

Employee Acknowledgment Form*

Select files...

Full view of the front of the building*

Select files...

Point of sale and counter area*

Select files...

Four corners of the interior of the retail space*

Select files...

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8. Next you will sign the affidavit by entering your name then clicking "> Next".

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AFFIDAVIT

All terms and conditions text regarding the payment.

I do hereby swear or affirm, under penalty of perjury, that I am authorized to submit this application on behalf of the named applicant and that all information and statements contained therein and any attachments are true and correct to the best of my knowledge, information, and belief. I hereby swear or affirm that if the license(s) is issued, the applicant shall abide by all state and local statutes, regulations, and ordinances relating to the manufacture, sale, use, and trafficking in tobacco, nicotine, or vapor products.

I agree to sign and file this application by electronic means with the Department in compliance with the Kentucky Uniform Electronic Transactions Act contained in KRS 369.101 to 369.120. I further understand that the Department is accepting a typed version of my name as my original signature and that I have typed my name below with intent to sign this application.

Name *

Enter Name

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9. Once you select “> Next” you will then proceed to “Pay Fee”.

TEAM KENTUCKY PUBLIC PROTECTION CABINET

Alcoholic Beverage Control

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PAYMENT

There is a 2.75% Convenience Fee added to the total for Credit Card payments and \$0.35 for EFT/ACH payments.
An initial application fee of \$50 is required.
A Transitional Tobacco Nicotine and Vape Product License fee of \$60 is required.

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Pay Fee

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10. You then will be redirected to the Kentucky Interactive payment page where you will select your method of payment.

Ky.govAn Official Website of the Commonwealth of Kentucky

Search

Alcoholic Beverage Control BELLE

Select Payment Type

ACH / ELECTRONIC CHECK

CREDIT CARD

[Cancel and return to Alcoholic Beverage Control BELLE](#)

Summary

Transitional Malt Beverage License ,SiteID: 8865

Item Price: \$60.00

Quantity: 1

Application Fee - SiteID: 8865

Item Price: \$50.00

Quantity: 1

Policies Security Disclaimer Accessibility

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